



ADDENDUM 3

RFP 20-004

RESIDENTIAL AND COMMERCIAL EXCLUSIVE SOLID WASTE AND RECYCLING COLLECTION AND DISPOSAL PROGRAM

This addendum is being issued to address questions submitted on RFP 20-004.

1. Do any of the commercial business receive service with residential carts, if so, how many business' and what is the frequency of collection.
 - a. The City of Auburn is currently the only commercial account.
2. If contractor invoices residential homes individually what remedies are available for contractor to receive payment if resident does not pay for service.
 - a. At the end of a term or extension or renewal, the Contractor may hold up to \$3,000 from its final franchise payment until 90 days after the expiration of the term so that the Contractor may review unpaid receivables from Contractor's final bills to City residents and negotiate for the application of all or part of the \$ 3,000 withheld to unpaid receivables from Contractor's final bills to City residents. Please include your billing and collection procedures.
3. What is the proposed weekly yard waste volume limit per household? Please indicate the number of yard waste bags, and or number of bundles of limbs and size restrictions, diameter and length of trees or branches.
 - a. Please see section 3.3.2 page 13. Additionally:
 - i. The special yard waste bag may be purchased through local retailers. A Home Depot type or Lowes type paper lawn waste bag is an acceptable container to be used for the placement and storage of yard waste. Personal containers are also acceptable however they must not exceed 35-gallon capacity.
 - ii. The yard waste bag is for loose yard debris. Yard debris, such as grass clippings, leaves, small branches, and shrubbery clippings must be placed inside the yard bag for collection to occur.
 - iii. Larger limbs and branches must be bundled in 4 ft. length, no larger bundle than 12 inches in diameter and weigh less than 50 pounds and shall be tied or secured with natural rope, strings, or cloth strips other bio-degradable material.
 - iv. Yard waste shall be collected at the curb weekly at no additional cost.

4. What are the correct dates for bid item 1.6 projected time frame?

a.

<u>Event</u>	<u>Date</u>
RFP Notice Issued	September 21, 2020
Last Date for Receipt of Questions	October 16, 2020
<u>RFP Due</u>	<u>October 28, 2020 @2:00 pm</u>
Opening of Sealed Bids	October 28, 2020 at 2:00 pm
Projected Award by Council	December 3, 2020
Projected Contract Start Date	January 1, 2021

5. Please provide current residential collection service days

a. **Thursday**

6. Are there any households, streets that cannot be serviced with a standard tandem axle commercial garbage truck? Are there any addresses that require the use of a small, pickup truck type of collection vehicle due to road constraint? If so, please list the streets and the number of homes requiring this alternative collection vehicle.

a. **Please see section 4.7 on page 14.**

7. Are there any homes requiring back door service? If so, how many and what is the criteria required for a home to receive this type of service.

a. **The current contractor handles this; Senior Citizens would classify as "back door" customers.**

8. Please provide annual tonnage for 2019 for residential solid waste, residential recycle and residential yard waste.

a. **Trash 01/01/20 – 06/30/20 = 812.72 TN**

Recycle 01/01/20 – 06/30/20 = 125.44 TN

9. What are the current number of homes serviced?

a. **Please see section 1.2 on page 3.**

10. Sample contract section 2.2 Grandfathering/Clause question. Who is responsible to pay franchise fee for commercial customers who predate this agreement? The specific contractor who provides the service to each commercial business or the contractor who is awarded this bid.

a. **The City of Auburn is currently the only commercial account.**

11. 'Marked vehicles with city logo'? Is this a magnet or decal provided by the city?

12. Is Saturday service permitted if needed?

a. **If needed. Please see section 4.1 & 4.2 on page 13.**

13. Is the City accepting alternative proposals?

a. **Yes**

14. Will the city entertain taking over the billing of individual residential services outlined in this bid?

a. **Not at this time; maybe in the future.**

15. Does the city have the addresses for the commercial service locations?

a. **Yes. Currently the City of Auburn is the only commercial account.**

16. Is the transition of commercial businesses to franchise locations going to be supported by the City? What is the process as it pertains to any current service agreements in place with other companies?

a. **Currently the City of Auburn is the only commercial account.**

17. Where are you planning to locate your 'secondary convenient site'?

a. **?? Not sure of the question**

18. Will you continue to allow 'event boxes' for city held festivals and events as opposed to 95G carts?

a. **For these events, our current exclusive contractor offers containers and roll off containers at no charge and the city wishes to keep this service**

19. Is glass to be serviced in the normal recycling program? Or will this be in the convenient site program? (Section 2.1 Scope of work) "Other items" does this include electronics, batteries, etc. Can this be better defined?

a. **Please submit your preference with your proposal. Our current contractor is not accepting glass.**

20. Will there be limits on Bulk and Yard Waste service? How many items, size, number of feet and bags?

a. **Please see question #3**

21. Section 2.1 – lists 2-4 8yard Roll offs – does this mean front load?

- a. Yes
22. How does pricing need to be submitted for Commercial? Has there been a matrix sent out? Size and Frequency, etc.
a. Please use PROPOSAL DOCUMENT FORM
23. Please define the criteria for existing service for commercial businesses. Is there a time limit on the “Grandfather” clause? (Section 2.2 of Sample Contract)
a. Currently the City of Auburn is the only commercial account
24. Section 3.2 - Cost to replace equipment is at contractors cost. Where are the fees for delivery, exchanges, and/or collections mentioned? Is the City open to the Contractor charging these fees and submitting them with the RFP proposal?
a. Please see section 3.2, page 12.
25. Does the hours restriction for collection apply to front load as well as residential service?
a. Yes
26. 4.6 – Office – “Local” How is this defined?
a. State of Georgia
27. What is meant by “transfer title” in section 13.2.1.3?
a. N/A
28. Section 15 – “Deal Exclusively” what level employee does this need to be? Sales, operations, GM?
a. Whomever can successfully fulfill the requirement set forth in Section 14.1.1
29. If the City continues to have the contractor bill, is monthly billing the only option?
a. This is open. Monthly is preferred, but the City will entertain other cycles.
30. Confirm the contractor owns the carts at the end of agreement?
a. Yes
31. The RFP states, “The recycling program will also allow some form of compensation to resident and commercial premises. Can the city elaborate on what exactly this means? A fair share opportunity may exist at some point, but commodity prices have been hit so hard over the last few years, that rebates are not possible.
a. Optional
32. For the commercial accounts, will the contractor be allowed to charge for extra yards, (material above and beyond the inside airspace of the container)?
a. No
33. Will the contractor be allowed to charge for extra lifts if a commercial customer has material outside of the container that requires an extra lift to dispose of?
a. No
34. Will the contractor be allowed to pass along any increases in disposal fees?
a. Please see section 2.2 & section 5.3.
35. Can pandemic specifically be added to the Force Majeure section, Section 8.0?
a. No.
36. Under Section 13.2, Termination by the Owner, rather than terminate for convenience language, will the city consider right to cure language?
a. Optional
37. Section 13.2.1.3 – The language in this section reads as if the city can take title to the Contractor’s equipment, i.e. trucks – is that the intent of the language? If not, can the City please clarify the language in Section 13.2.1.3?
a. Disregard
38. Can the City provide a list of the current commercial haulers in Auburn?
a. Currently the City of Auburn is the only commercial account
39. Can the City provide a physical address to mail proposal submissions to? Due to delays in the postal service private mail carriers would be the better option to deliver proposal before due date and will these carriers be be unable to deliver to a PO boxes.
a. 1369 4th Avenue, Auburn, Georgia 30011
40. The City has requested “One (1) fully executable (signatures included) electronic copy of the response PDF format.”- Can the city clarify whether they are requesting an Email, CD, or Flash Drive be submitted as an electronic copy?
a. Any format
41. Can the City clarify what response they are looking for on question #2 of the Proposal Document Form?
a. Use this form to provide your rates; What is the minimum commitment that you are willing to make.

42. Can the city provide a list of the commercial business with a corresponding list of the services needed at each location? For example, the size of containers and how many times per week it needs serviced (frequency)? Refuse and recycling collection or just refuse?
 - a. Only commercial at this time being serviced is the City of Auburn facilities. We currently have 5 dumpsters and 17 rollouts – all serviced weekly
43. Sample contract section 2.2 will the franchise fee be enacted thru the contact or thru ordinance
 - a. Contract
44. 2. Where is the pricing form for the bid submission.
 - a. Please use PROPOSAL DOCUMENT FORM listed in section 8.2
45. 3. What is the frequency for residential billing.
 - a. Preferably, monthly.
46. 4. Is residential collection mandatory for all single family detached households.
 - a. Yes
47. 5. Sample contract 12.0 section 1.1 & 1.2 service, please clarify what service size and frequency is requested.
 - a. Please use if you are offering recycling or other services.
48. 6. Is there a designated recycle center, if so, does the recycle center require manpower from the contractor.
 - a. All solid waste shall be disposed of in a designated, fully permitted, Sub- title D Municipal Solid Waste landfill. Contractor shall provide location of designated landfill. The Contractor shall be responsible for any additional disposal cost associated with the processing of recycling.

This addendum should be signed and returned with your proposal.

Christy Case
City Accountant
City of Auburn, Georgia

Company Name _____

Authorized Representative _____