

**MAYOR**

Linda Blechinger

**CITY ADMINISTRATOR**

Alex W. Mitchem



**CITY COUNCIL**

Peggy J. Langley

Robert L. Vogel III

Bill Acworth

Jay L. Riemenschneider

**DOWNTOWN DEVELOPMENT  
AUTHORITY**

Bel Outwater

Tina Parks

Amy Holstein

Bob Konst

Mary Grace Vogel

**CITY OF AUBURN  
DOWNTOWN DEVELOPMENT AUTHORITY  
MAIN STREET BOARD OF DIRECTORS**

**BUSINESS MEETING**

JUNE 11, 2020 @ 6:00P.M.

COUNCIL CHAMBERS

**TELECONFERENCE INFORMATION**

Due to recommendations by the CDC during the Coronavirus crisis, this meeting will be conducted via teleconference. This is allowed by O.C.G.A. §50-14-1(g) as the public is provided simultaneous access to the teleconference meeting. The City of Auburn will utilize Zoom to conduct this teleconference meeting. Please note that you might not be able to join the meeting by phone until approximately 6 PM. The meeting will not begin before that time.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/85898004099?pwd=c05iZUZsWkZSK0Rsc0dHamx3T29iZz09>

**Meeting ID: 858 9800 4099**

**Password: 171907**

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Find your local number: <https://us02web.zoom.us/j/kGR1LAb0e>

1. OPEN MEETING BY CHAIR
2. APPROVAL OF MINTUES – MAY 14, 2020
3. FINANCIAL STATEMENTS
4. RESOLUTION NO. 20-01: RESOLUTION TO ADJUST THE RENT DUE FROM WHISTLESTOP SHOPS TENANTS DURING THE RECENT PANDEMIC SHUTDOWN.
6. ANNOUNCEMENTS
7. AJOURNMENT
8. EXECUTIVE SESSION

Agenda subject to change prior to meeting.....



**City of Auburn Downtown Development Authority  
And**

**Main Street Board of Directors**

Meeting

May 14, 2020 at 6:00 pm

Via Zoom



Members: Bel Outwater, Chair  
Tina Parks, Vice-Chair  
Amy Holstein, Secretary

Bob Konst  
Mary Grace Vogel  
Jared Swift

**Attendance:** Bel, Bob, Mary Grace, Tina, Amy. Also in attendance were Jay Miller, Josh Campbell, Chitra Subbarayan, Dave Schmit, Jack Wilson, and Alex Mitchem.

**Open Meeting by Chair**

- 6:01 pm by Bel

**Approval of Minutes**

- **Motion to approve minutes from March 12, 2020 meeting by Tina. Seconded by Mary Grace. Approved.**

**Downtown/Main Street Report**

- A. Financial Statement – as of April 30, account status is \$9052.15. Bob raised the question of Whistlestop rent, as the shops had to be shut down to the state emergency order. Everyone is current through March. Jack Wilson, attorney for the City of Auburn, stated that as a public authority of the city, there's a provision in state law that prohibits the DDA from giving away public assets or funds. This doesn't mean that we can't negotiate with tenants and try to make some kind of arrangements with them but we have to be careful about how we do it and make sure that it is in a way that's lawful and not what state law would prohibit as a gratuity or giveaway. His advice was to stay away from suspending or waiving rent. Shops will be reopening after June 1<sup>st</sup>.

**Motion to amend Executive Session agenda to include discussion on Whistlestop lease rent/potential litigation – Bob. Seconded by Tina. Motion carries.**

- B. Lamar Lease Agreement – letter from Lamar asking that their rental fee be split into 12 monthly payments rather than an annual lump sum. We have to respond.  
Motion to approve request from Lamar to change payment schedule to monthly payments – Tina. 2<sup>nd</sup> – Mary Grace. Motion carries.
- C. Town Center/City Hall update – Dave Schmit walked us through the current plans.
- D. Façade Grant – Chuck Brank. He is suspending his request so that funds may be directed elsewhere.

**Motion to Move into Executive Session – Mary Grace. 2<sup>nd</sup> – Tina. Approved.**

Executive Session:

- 1) Land Acquisition – no action taken.
- 2) Potential litigation – no action taken.

**Motion to adjourn – Bob. 2<sup>nd</sup> – Tina. Meeting adjourned at 7:33 pm.**

**Next meeting:** June 11, 2020.

Respectfully submitted 6/11/2020

Attest

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**Bel Outwater**  
**Chair**

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**Tina Parks**  
**Vice-Chair**



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CITY OF AUBURN  
DDA FUNDRAISING  
PO BOX 1059  
AUBURN GA 30011-1059

Statement Date: 05/29/2020

Account Number: 9035486

GO GREEN WITH ESTATEMENTS! SIGN-UP FOR ESTATEMENTS  
IN ONLINE BANKING AT OZK.COM & DOWNLOAD OUR  
MOBILE APP TO ENJOY THE CONVENIENCE OF MOBILE BANKING!

**PUBLIC FUND CHECKING ACCOUNT - 9035486**

PREVIOUS STATEMENT BALANCE AS OF 04/30/20:	8,677.15
PLUS 3 DEPOSITS AND OTHER CREDITS:	1,351.79
LESS 2 CHECKS AND OTHER DEBITS:	472.40
CURRENT STATEMENT BALANCE AS OF 05/29/20:	9,556.54
NUMBER OF DAYS IN THIS STATEMENT PERIOD:	29

**CHECK TRANSACTIONS**

SERIAL	DATE	AMOUNT
1399	05/05	300.00

**OTHER TRANSACTIONS**

DATE	DESCRIPTION	DEBITS	CREDITS
05/07	MERCHANT CAPTURE DEPOSIT		675.00
05/28	MERCHANT CAPTURE DEPOSIT		675.00
05/29	INTEREST		1.79
05/29	ATT Payment XXXXX6011EPAYE	172.40	

	TOTAL FOR THIS PERIOD	TOTAL YEAR TO DATE
TOTAL OVERDRAFT FEES	0.00	0.00
TOTAL RETURNED ITEM FEES	0.00	0.00

**BALANCE BY DATE**

DATE	AMOUNT	DATE	AMOUNT	DATE	AMOUNT	DATE	AMOUNT
05/05	8,377.15	05/07	9,052.15	05/28	9,727.15	05/29	9,556.54

PAYER FEDERAL ID NUMBER: 71-0130170

INTEREST PAID YEAR TO DATE: 9.13

**INTEREST EARNED THIS STATEMENT PERIOD**

AVERAGE LEDGER BALANCE:	8,994.48
INTEREST EARNED:	1.79
INTEREST PAID THIS PERIOD:	1.79
ANNUAL PERCENTAGE YIELD EARNED:	.25%
INTEREST RATE:	.25%





Batch ID 0004716029 Amount \$ 675.00  
Deposit Memo:  
  
 <> BankOZK  
 AUX RT 082907273 AN 9035486 TC 020

\$675.00 05/07/2020

BOZK >082907273<  
CITY OF AUBURN  
2020-05-07  
9900977502

\$675.00 05/07/2020

Batch ID 0004780769 Amount \$ 675.00  
Deposit Memo:  
  
 <> BankOZK  
 AUX RT 082907273 AN 9035486 TC 020

\$675.00 05/28/2020

BOZK >082907273<  
CITY OF AUBURN  
2020-05-28  
9900102402

\$675.00 05/28/2020

CITY OF AUBURN  
DOWNTOWN DEVELOPMENT AUTHORITY  
P.O. BOX 1059  
AUBURN, GA 30011  
1399  
4-28-2020  
Date  
91-727/823  
1761  
CHECK NUMBER  
Pay to the Order of WJBB RADIO \$300.00  
THREE HUNDRED + 00/100 Dollars  
BankOZK Member FDIC  
ozk.com  
For April 2020  
Signature: [Handwritten Signature]  
⑆08 2907 273⑆0 1399⑆9035486⑆

1399 \$300.00 05/05/2020

8045959944  
X  
ENDORSE HERE  
[Handwritten Signature]

1399 \$300.00 05/05/2020



**RESOLUTION NO. 20-01**

**A RESOLUTION OF THE DOWNTOWN DEVELOPMENT AUTHORITY  
OF THE CITY OF AUBURN, GEORGIA**

WHEREAS, the Downtown Development Authority was created pursuant to O.C.G.A. § 36-42-1 et seq. and has been delegated certain responsibilities by the Mayor and City Council of the City of Auburn; and

WHEREAS, the Downtown Development Authority operates the Whistlestop Shops for the benefit of the citizens of and visitors to the City; and

WHEREAS, the novel Coronavirus pandemic and the threat Covid-19 prompted a number of federal, state and local orders and guidelines to preserve public health and safety and to slow the spread of the virus; and

WHEREAS, Governor's emergency orders arising from the pandemic did not permit the current tenants of Whistlestop shops to conduct their business during the months of April and May; and

WHEREAS, it is in the health, safety and welfare of the citizens of the City and the continuing vitality of the Whistlestop shops to adjust the rent due from tenants during the recent pandemic shut-down;

NOW THEREFORE, the Downtown Development Authority of the City of Auburn hereby resolves as follows:

Rent due from Tenants shall be adjusted as follows:

April:	\$10.00
May:	\$10.00
June:	\$125.00 (half of standard rent)

No late fees or additional charges shall be due provided each tenant pays the sums listed in this Resolution by July 1, 2020.

SO RESOLVED, this \_\_\_\_\_ day of June, 2020.

\_\_\_\_\_(SEAL)  
Belinda Outwater, Chair

\_\_\_\_\_  
Tina Parks, Vice Chair

\_\_\_\_\_  
Amy Holstein, Secretary

\_\_\_\_\_  
Mary Grace Vogel

\_\_\_\_\_  
Bob Konst